

WINSCALES PARISH COUNCIL

The **ORDINARY MEETING** of Winscales Parish Council was held at Hunday Farm, Hunday, on **Friday, 17 March 2017** commencing at 6.30pm.

PRESENT: Messrs A Bode (Chairman), J Bowe (Vice-Chairman), P Gilmore, J Palmer, Mrs A Renney, Mrs M Twiss and Mrs H Booth (Clerk)

APOLOGIES: None

- 1. NOTICE CONVENING THE MEETING:** Notice 1 March 2017 convening the meeting taken as read.
- 2. MINUTES OF THE LAST MEETING:** Minutes of last meeting held on 27 January 2017 approved as correct by all members present and duly signed by Mr Bode.
- 3. MATTERS ARISING FROM THE MINUTES**
 - a. **Co-option of Parish Councillor:** One vacancy remains. Proposed A Bode, seconded A Renney and agreed by all to remove this item from the agenda.
 - b. **Your Energy/Cumbria Community Foundation:** No update; next meeting May 2017.
 - c. **National Grid - North West Coast Connections: 02/17:** News Release – local businesses in line to help National Grid build the Moorside connection. Questionnaire returned to RPS – no response.
 - d. **Defibrillator:** Considering viability of a defibrillator; M Twiss to liaise with local businesses to ascertain where this could be situated; H Booth to approach Cumbria Community Foundation, Potatopot and Environment/Community Services re potential funding.
- 4. PUBLIC PARTICIPATION SESSION:** No members of the general public attended the meeting.

Received/Actioned prior to Meeting

Reference: 2/2017/0057

Applicant: James Jones Pallet and Packing Ltd

Proposal: Two storage buildings in association with pallet manufacturing business

Location: David Metteer Engineering, Blackwood Road, Lillyhall

Decision: Circulated to members – **no objections** (dated 31.01.17 /rec'd 02.02.17/replied 08.02.17)

Actioned at the Meeting

Reference: 2/2017/0085

Applicant: Karen Wilson, Lakes College West Cumbria

Proposal: Increase car parking area

Location: Hallwood Road, Lillyhall Business Site

Decision: Proposed P Gilmore, seconded J Palmer, agreed by all present **no objections**

Actioned at the Meeting

Reference: 2/2017/0131

Applicant: Karen Wilson, Lakes College West Cumbria

Proposal: Variation of Condition 2, 3, 4, 11, 12 and 13

Location: Hallwood Road, Lillyhall Business Site

Decision: Proposed P Gilmore, seconded M Twiss, agreed by all present **no objections** – to include comment that when consulting the public such a proposal requires description of conditions

Actioned at the Meeting

Reference: 2/2017/0137

Applicant: West Cumberland Engineering

Proposal: Remove porta cabin building and erect extension to provide goods in and stores area

Location: Joseph Noble Road, Lillyhall Industrial Estate

Decision: Proposed A Bode, seconded J Bowe, agreed by all present **no objections**

Decisions by Allerdale Borough Council/Development Panel

2/2016/0768: Sunroom, Fairways, Braithwaite Road – full plans **approved** 25.01.17

2/2017/0028: Tray Sign, Studsvik UK – full plans **approved** 21.02.17

2/2017/0057: Storage Buildings, David Metteer Engineering – full plans **approved** 03.03.17

6. CORRESPONDENCE

ALLERDALE BOROUGH COUNCIL

Allerdale Local Plan (Part 2) Site Allocations: Preferred Options Consultation 27.01.17 to 24.03.17. Parish locality meeting information circulated. The site submitted for potential housing development by Winscales Parish Council has been discarded 'site located beyond the settlement limit and confines of the Lillyhall Estate in open countryside – development not supported in this location'.

Budget Consultation 2017/18: Confirmation that social care is the responsibility of Cumbria County Council and is not included in Allerdale's proposed council tax increase.

Healthcare for the Future Implications Summit: Energen, Blackwood Road 20.03.17 9.30-11.30am.

CUMBRIA ASSOCIATION OF LOCAL COUNCILS

NHS Clinical Commissioning Groups: Notification of new boundaries.

Pre-Election Guidance: Regarding Local Authority and District Council elections 04.05.17.

Circular February 2017

Transparency Code: NALC will carry out spot checks to ensure compliance. Details provided of the information to be published on the website. Clerk to comply.

Circular March 2017

S137: Spending limit increased to £7.57per elector (2%).

CUMBRIA COUNTY COUNCIL

Highways Department: Proposed parking restrictions - Joseph Noble Road and Moor Road, Stainburn.

MISCELLANEOUS

Clerks and Councils Direct: March 2017 issue.

Cumbria Dyslexia Project: Request for funding. Proposed A Bode, seconded P Gilmore, agreed by all to discuss at Annual Assembly in May.

Local Government Boundary Commission for England: Electoral Review of Allerdale – Draft Recommendations - include proposals to merge Winscales Parish into Stainburn and Gt Clifton wards – confirmation received no changes to individual parish councils. Consultation ends 03.04.2017.

NALC: Letter regarding Parish Council precepts – restraint required when requesting increases.

Potato Pot Community Benefit Fund: Representatives invited to join Advisory Committee – M Twiss and A Renney attended inaugural meeting on 22.02.17. Draft minutes and Terms of Reference received.

All the above correspondence duly **noted**, the exception being where a specific action is stated.

7. FINANCIAL REVIEW/ACCOUNTS

Transactions since the last meeting:	£
Income: None	0.00
Expenditure: None	0.00
Cheques Written Prior to Meeting: None	0.00
Cheques Written at the Meeting: None	0.00
Current Balances: Lloyds TSB Current Account	815.19
Cumberland Building Society Savings Account	3075.69
Total Balances:	3890.88

Signatories: Lloyds Treasurer’s Account now open. Letter today signed by H Booth, A Bode and J Bowe as authority to close the existing current account and transfer the credit balance - to be submitted after receipt of Precept and encashment of cheques for this financial year.

HMRC: Real Time reporting/payment of Income Tax continues to be actioned by the Clerk.

Precept: First instalment expected early April 2017.

Internal Audit and Annual Risk Assessment: CALC have confirmed it is acceptable to present the annual Risk Assessment and Internal Audit at the Annual Assembly. Risk Assessment to be presented in May; Internal Audit presented, discussed; proposed A Bode, seconded J Bowe, agreed by all present that this is acceptable and signed by A Bode.

8. REVIEW OF CLERK’S SALARY: Annual review; proposed A Bode, seconded J Palmer, agreed by all present to increase annual salary by £100 (total £2200) from September 2017 due to the increased workload within the role. H Booth expressed her thanks.

The meeting ended at 7:50pm

Next meeting: Friday, 5 May 2017

SIGNED: **DATED:**