

WINSCALES PARISH COUNCIL

The **ORDINARY MEETING** of Winscales Parish Council was held at Hunday Farm, Hunday on Friday, 8 September 2017, commencing at 6.00pm.

PRESENT: Messrs A Bode (Chairman), J Bowe (Vice-Chairman), P Gilmore, J Palmer, Mrs M Twiss and Mrs H Booth (Clerk)

APOLOGIES: Mrs A Renney

1. NOTICE CONVENING THE MEETING

Notice dated 25 August 2017, convening the meeting, was taken as read.

2. MINUTES OF THE LAST MEETING

Proposed A Bode, seconded P Gilmore, agreed by all present, the minutes of the last meeting held on 7 July 2017 are correct; duly signed by A Bode.

3. MATTERS ARISING FROM THE MINUTES

a. Your Energy/Cumbria Community Foundation: Noticeboard designs considered.

Action: Clerk to obtain two quotes and forward to A Bode.

b. National Grid-North West Coast Connections: No further developments.

c. Defibrillator: Further discussion regarding possible provision of defibrillator in the parish.

Action: Clerk to contact Hunday Manor to see if they will host the equipment.

d. General Data Protection Regulation: CALC confirmed no conflict between GDPR and the data published under the Transparency Code. GDPR is all about getting consent to publish information and having the correct systems in place in order to protect any personal information that the organisation holds.

July 2017: Revised briefing .

4. PUBLIC PARTICIPATION SESSION

No members of the general public attended the meeting.

5. PLANNING NOTIFICATIONS

Received/Actioned prior to Meeting

2/2017/9010 : Studsvik Metals Recycling Facility, 1, Joseph Noble Road, Lillyhall Industrial Estate.

Section 73 planning application to 2/07/9002 to amend the wording of Condition No 3 and amendments to the relocation of storage areas of decontaminated material within the site.

Dated 14.08.17/ Received 14.08.17/ Replied 01.09.17 – circulated to members **no objections**

Planning Decisions actioned at Meeting

2/2017/0439: James Ricardson, Moor House Farm, Winscales, Workington

Variation of Condition 3 on application 2/2014/0899 for the installation of solar park and associated infrastructure. To extend planning decision date to 29.02.2047.

Consultation of Adjoining Properties notice sent to P Gilmore; unable to access details online in order to comment.

Action: Clerk to contact Allerdale BC if no further correspondence received

Decisions by Allerdale Borough Council/Cumbria County Council/Development Panel

2/2017/0250: Health, fitness, nutritional training, educational facility, Jubilee Road

Full plans approved 11.07.17

2/2017/0291: Two new dwelling houses, Fair View – considered by Development Panel on 22.08.17

Full plans approved 29.08.17

6. CORRESPONDENCE

ALLERDALE BOROUGH COUNCIL

None

CUMBRIA ASSOCIATION OF LOCAL COUNCILS

AGM: Carlisle Racecourse 18.11.17 – guest speaker Police and Crime Commissioner

Three Tier Meeting: Allerdale/CALC 19.09.2017 Cockermouth Town Hall 7.00pm

Circular July/August 2107:

Transparency Code: Funding ends March 2018. Every parish council should have its own laptop and scanner and not rely on Clerk's computer equipment. Clerk has submitted claim and awaiting outcome.

Circular September 2017: Noted.

CUMBRIA COUNTY COUNCIL

U2332 Joseph Noble Road: Temporary Traffic Regulation Order 31.07.17 for nine months; prohibiting vehicles parking along the entire length and both sides of the south east spur road.

MISCELLANEOUS

AON: Insurance will no longer be offered to local councils from their renewal date; arrangements have been made for a renewal invitation from BHIB Ltd – correspondence received and further contact will be made prior to the renewal date. NALC letter confirms their new partnership with BHIB.

Clerks and Councils Direct: September 2017 magazine.

Cumbria Constabulary Public Consultation Survey: Completed at meeting.

Action: Clerk to submit survey.

Grantscape: Deadline for next applications to Potato Pot Community Fund 04.10.17.

North West Air Ambulance: September 2017 Skylines newsletter, Christmas catalogue, raffle tickets

Action: Proposed A Bode, seconded P Gilmore, agreed by all present, to place raffle tickets on next Agenda – closing date January 2018.

Rob O'Connor, Superintendent: Request for regular updates forwarded to Chief Inspector Terry Bathgate, responsible for policing in West Cumbria, to ensure the PCSO covering Winscales complies with this.

All the above correspondence duly **noted**, the exception being where a specific action is stated.

7. FINANCIAL REVIEW/ACCOUNTS

Transactions since the last meeting	£
Income: 25.07.17: HMRC (VAT Reclaim)	20.00
Expenditure: None	
Cheques Written Prior to Meeting: None	
Cheques Written at Meeting:	
Chq No 000004: H Booth (Clerk's Salary/Expenses) (Salary £1100 / Mileage £41.60 / Postage £12.65 / Stationery £27.22 / Broadband x 6 months £89.94)	1271.41
Chq No 000005: BDO LLP (Audit Fees)	120.00
Chq No 000006: A Bode (Mileage Expenses) 8.7.16-08.09.17 20 miles @ 65p p/m	13.00
Current Balances: Lloyds Current Account	741.33
Cumberland Building Society Savings Account	3087.23
Total:	£3828.56

Annual Return: BDO (Auditors) have confirmed there are no concerns or issues arising from this year's Annual Return. Proposed M Twiss, seconded J Palmer, agreed by all present to approve and accept the Annual Return and Auditor's Certificate. Cheque No 000005 written for the audit fee of £120.

From 31.03.2018 onwards BDO will no longer be the appointed auditor – to await further instruction.

Action: Annual Return and Notice of Conclusion of Audit to be displayed on notice board and website as required. Clerk to forward cheque regarding the audit fee.

HRMC: Real Time reporting and income tax payments actioned by the Clerk in line with requirements.

Notification of a telephone survey by Kantar Public to obtain feedback on HMRC customer service.

Lloyds: Notification of business account changes.

Action: Clerk to retain.

Precept: Allerdale BC has confirmed that the second instalment is due the last week of September; a breakdown will be issued.

VAT Reclaim: £20 received into Treasurer's Account from HMRC.

8. Motor Sport, Alcan 13.10.17: A Bode reported that there will be a motor rally within the confines of Alcan. Sound level has been monitored, necessary paperwork and insurance completed – parish council verbally informed of the event as a matter of courtesy.

The meeting ended at 7.05pm

Next meeting: Friday, 1 December 2017

SIGNED: DATED: