

# WINSCALES PARISH COUNCIL

The **ANNUAL ASSEMBLY** of Winscales Parish Council was held at

Hunday Manor Hotel, Winscales, Workington on  
Monday 20 May 2019 commenced at 6:00pm.

**PRESENT:** (Councillor's) Michele Twiss, Hilary Harrington, Peter Fox, Rachel Sparks,  
(Clerk) Mrs. A Meek

1. **Apologies, Notice Convening the Meeting:**  
Notice dated 1 May 2019 was taken as read
2. **Declaration of Interest**  
None
3. **Election of Chairman and Vice-Chairman:**  
HH proposed Michele Twiss as Chairman, PF seconded and agreed by RS. MT accepted  
After some discussion, RS proposed PF as Vice Chairman, HH seconded and MT agreed. PF accepted
4. **Public Participation Session**  
No members of the public in attendance
5. **Minutes of Last Meeting:** 5 March 2019  
Chair accepted and signed the minutes an accurate record
6. **Matters Arising from the Minutes:**
  - 6.1 **Your Energy/Cumbria Community Foundation:** AM has ordered 2 of the classic notice boards at a cost of £497.00 each, this is with wording and concrete fixings. Delivery address is to MT – MT informed the meeting that the notice boards have yet to be delivered - AM to contact company. Sites decided as the petrol station and by Winscales Avenue. Cumbria Community Foundation End-of Grant Report deadline for the notice boards is 1<sup>st</sup> June 2019.
  - 6.2 **Defibrillator** – PF, some confusion as to who was to order the equipment – during meeting manager of Hunday Manor Hotel emailed to say he had now purchased the defibrillator. To invoice WPC – training for staff and anyone interested still to be sourced.
  - 6.3 **Promotion of the Parish**
    - a) discussions of holding some social evening's with buffet, and inviting agencies and people, who could give talks on subjects close to them, suggested agencies mentioned were the Environment Agency, Explorers, Sports Personalities all local to the area, not just in Winscales PC.
    - b) Also discussed further was the hiring of take recording equipment for residents to record their stories on past and present life changes.
  - 6.4 **Funding and projects**
    - i. HH suggested applying for grants for the above events from Sellafield and the Potato Pot Fund, could apply for local grants through the Windfarm grant scheme - HH to apply to Sellafield for £500
    - ii. Purchase of new laptop – AM has purchased and set up the new laptop using the grant money secured in 2017. AM to request Great Clifton Parish Council to update to Microsoft Office 365 to share the annual subscription.



- 6.5 **Any Other Business** - AM contacted CCC Highways regarding the break in the footpath at Branthwaite Road from Stobarts Depot leading to the entrance of the Nursing Home. MT expressed her annoyance at the response of a wait of the estimated 2-3yr as already waited 3yr+. With the ever expansion of factories and the new school the footpath needs to be made safe for pedestrians, AM to relay the responses to highways highlighting concerns. To (cc Cllr M Rea) and request a site visit with relevant departments.
- 6.6 Co-opting Linda Goodwin onto the Winscales Parish Council, Democratic Services advised AM to wait until after the 2<sup>nd</sup> May 2019 Election, as this would require completing again after this date. PF to contact LG to give Clerks email - AM to forward forms to Linda for completion for next meeting
- 6.7 Item for July agenda – Christmas promotion discussions
7. **Planning Notifications, Consultations:** Discuss applications/decisions since last meeting
- 7.1 FUL/2019/0068 – Reays Coached Ltd – Construction of maintenance workshop to service coach-park – Full Plans Approved on 09/05/2019
- 7.2 Notification of works – Highways England – A595 – Road Resurfacing – Tollbar Roundabout, Dobies Roundabout, Howgate Roundabout – times and dates of road closure
8. **Correspondence:** Letters/emails received since the last meeting
- 8.1 CALC summer Conference 22 June 2019
- 8.2 Local Council Review (LCR) publication
- 8.3 Cumbria Police new newsletter announcement
- 9 **Financial Matters:** Financial Review/Accounts: Income/expenditure/current Balances / Annual / Audit / /HMRC PAYE / Precept
- 9.1 Close of accounts, and internal audit completed and signed documentation is shown to councillors – AM requests the Chair to sign for completion of 2018/209 accounts – AM to forward to external audit
- 9.2 £79.00 Annual subscription of Microsoft Office 365 – Great Clifton Parish Council have agreed to share Office Suite with Winscales and share the cost £39.50 each per annum
- 9.3 Winscales agreed to share printing costs with GCPC.
- 9.4 Income: Precept £1500.00
- 9.5 Out-going: RHIB Insurance £202.14  
 CALC Subscription £101.95  
 Internal Audit £50.00  
 Clerk salary & expenses £1019.17  
 Room Hire, H M Hotel £80.00
- 10 **Date of next meeting**  
 Monday 15 July 2019

Meeting closed at 7:30pm  
 Recorded by Angela Meek (Clerk)

