

# WINSCALES PARISH COUNCIL

The **ORDINARY MEETING** of Winscales Parish Council was held at Hunday Farm, Hunday on **Friday, 11 March 2016** commencing at 6.00pm.

**PRESENT:** Messrs A Bode (Chairman), J Bowe (Vice-Chairman), P Gilmore, J Palmer, Mrs A Renney, Mrs M Twiss and Mrs H Blacklock (Clerk)

**APOLOGIES:** None

## **1. NOTICE CONVENING THE MEETING**

Notice dated 1 March 2016, convening the meeting, was taken as read.

## **2. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on 29 January 2016 were approved as correct by all members present and were duly signed by Mr Bode.

## **3. MATTERS ARISING FROM THE MINUTES:**

- a. **Co-option of Parish Councillor:** M Twiss confirmed a notice can be displayed at the local garage.  
**Action:** Clerk to forward Notice of Vacancy to M Twiss.
- b. **Your Energy/Cumbria Community Foundation:** Grant Monitoring Form to be completed and returned electronically. Clerk requested Word version to print, and this was produced at the meeting and duly completed.  
**Action:** Clerk to transfer information to electronic version and submit before 31.03.16 deadline.
- c. **Flooding:** P Gilmore confirmed the works have now been completed.  
**Action:** To remove from agenda.
- d. **Transparency Code:** Grant of £404.12 awarded and paid into current account. Proposed Mr Bode, seconded Mr Palmer, agreed by those present, cheque for £250 be forwarded to Mr Hides for the design of the parish council website, training to Clerk, and his agreement to maintain the site going forward.  
**Action:** Cheque No 000244 written to the amount of £250 – Clerk to forward to Mr Hides.
- e. **Audit:** Second and third communications from the Chairman of Smaller Authorities' Audit Appointments Limited. No further action required at present.

## **4. PUBLIC PARTICIPATION SESSION**

No members of the general public attended the meeting.

## **5. PLANNING NOTIFICATIONS**

### **Received/Actioned prior to Meeting:**

**2/15/0761:** Amended Site and Location Plan: Demolition of existing dwelling and workshops and erection of two detached dwellings, Mr John Wedgewood, Fair View, Winscales  
Dated 03.02.16 / received 06.02.16 / replied 09.02.16 – **refused** unless scrap cars and junk removed from the whole site.

**02.02.16:** Confirmation from Planning Officer, Jeff Eaton, initial complaint regarding the junk and scrap cars passed to Compliance Office for investigation. Letter of acknowledgement received. Noted that the cars have now been moved.

### **Planning Decisions made at Meeting:**

**2/16/0080:** Proposed change of use from light industrial and storage into mixed use exercise studio, light industrial and storage, Unit 33 Lillyhall Business Centre - Mr M Quirk, QPT Training and Nutrition  
Dated 25.02.2016 / received 29.02.2016 – proposed Mr Bowe, seconded Mr Gilmore and agreed by all those present - **no objections**.

**WTPO/2016/0001:** Consultation on Works to Tree Preservation Order Trees at 1 Rescue Station Cottages, Winscales – no comments for submission.

**Application for Works to Trees Subject to Preservation Order:** Mr P Fox, 4 Rescue Station Cottages; Allerdale confirm due to the elm tree being dead no authorisation is required to carry out the works.

**Decisions by Allerdale Borough Council:**

**2/15/0658:** Nuclear College, Lakes College – full plans approved 29.01.16

**2/15/0683:** Training Centre, Camtex Fabrics – full plans approved 24.02.16

**Decisions by Cumbria County Council:** None

**Development Panel:**

**2/15/0761:** Two detached dwellings, Fair View to be considered by the Development Panel at The Council Chamber, Allerdale House 22.03.16 1.00pm. Notice of representation required by 17.03.16.

## 6. CORRESPONDENCE

### ALLERDALE BOROUGH COUNCIL

**Bus Panel Site Meetings:** Report to include Blackwood Road (bus stops to be installed) and Toll Bar (bus shelter to be provided).

### CUMBRIA ASSOCIATION OF LOCAL COUNCILS

**Three Tier Meeting:** Thursday 24 March 2016 Cockermouth Town Hall 7.00pm.

**Website:** Currently being upgraded.

**Circular: February 2016** - Noted

**Circular: March 2016**

**Audit Arrangements:** Update on requirements.

### CUMBRIA COUNTY COUNCIL

**Resilience Flood Fair:** Notification of Fair 16.03.16 Christ Church, South Street, Cockermouth 3-7pm.

### MISCELLANEOUS

**Audiominutes:** Information on equipment available to record meetings.

**Clerks & Councils Direct:** Magazine March 2016 Issue 104.

**Sue Hayman MP:** New contact details – The Town Hall, Oxford Street, Workington CA14 2RS (Telephone 01900 702929 / Email sue.hayman.mp@parliament.uk)

All the above correspondence duly **noted**, the exception being where a specific action is stated.

<b>7. FINANCIAL REVIEW/ACCOUNTS:</b> Transactions since the last meeting:		<b>£</b>
<b>Income:</b>	<b>01.02.16</b> – Cash to cover Raffle Tickets re North West Air Ambulance	30.00
	<b>07.03.16</b> – Transparency Fund Grant Monies	404.12
<b>Expenditure:</b>	<b>01.02.16 - Chq No 000241:</b> H Blacklock (Clerk) Website/Printer	154.12
	<b>03.03.16 - Chq No 000242:</b> North West Air Ambulance (Raffle Tickets)	30.00
<b>Cheques Written at Meeting:</b>		
	<b>Chq No 000243:</b> H Blacklock (Salary/Expenses)	1205.43
Salary £1000 / Mileage £57.20 / Stationery £47.97 / Postage £10.26 / Broadband £90		
To be encashed when first precept instalment received		
	<b>Chq No 000244:</b> M Hides (Website Design and Training)	250.00

<b>Current Balances:</b> Lloyds TSB Current Account	£13489.50 to include grant monies
	£989.50 minus grant
Cumberland Building Society Savings Account	£3060.39
	<b>Total: £16549.89 (incl grant)</b>
	<b>£ 4049.89 (excl grant)</b>

**Cheque Signatories:** To be actioned by A Bode and M Twiss.

**HMRC:** Real Time reporting continues to be processed by the Clerk in line with requirements.

**Precept:** Confirmation of final grant for Winscales 2016/17 £82.23

**8. REVIEW OF CLERK'S SALARY:** Considered annually in March. Proposed Mr Bowe, seconded Mr Bode and agreed by all present, that the Clerk's annual salary be increased by £100pa with effect from September 2016 (£2100pa in total). Accepted with thanks by Mrs Blacklock.

**The meeting ended at 7.00pm**

**Next meeting: Friday, 6 May 2016**

**SIGNED: ..... DATED: .....**