

WINSCALES PARISH COUNCIL

The General Meeting of Winscales Parish Council was held at Hunday Manor Hotel, Winscales, Workington on Monday 9th March 2020 commencing at 6:00pm.

PRESENT: (Councillor's) Michele Twiss (Chair) Hilary Harrington Jennifer Metherell Peter Fox (Vice Chair) Peter Gaston (ABC) Mrs. A Meek (Clerk)

1. **Welcome & apologies for absence:** Bryan Wood Rachel Sparks Janet King (ABC) Marjorie Rae (CCC)
2. **Declaration of Interest:** None to note
3. **Public Participation Session:** None to note
4. **Minutes of Last Meeting:** 20 January 2020
All accepted and Chair signed the minutes as an accurate record
 - 4.1 **Queries/errors:** None to note
 - 4.2 **Matters arising from meeting of 20 January 2020:** in Item 5.1
5. **Items for Discussion on Parish Matters:**
 - 5.1 **Defibrillator update** – Discussed, overall responsibility of the day-to-day upkeep of the equipment. As this is at the Hunday Manor Hotel, it would be better if they took the lead – WPC to reimburse costs for repairs replacements parts (A) AM to contact HMH for conformation – (A) AM to contact the Fire & Rescue Service for training on equipment.
 - 5.2 **Promotion of the Parish** - The parish council currently has one vacancy; PF confirmed that RS and he still intends to resign as of April 2020. As a signatory for the bank account PF said that he could be available on an ad hoc basis but would not attend meetings – AM informed them that councillors were required to attend a number of meetings per annum – (A) AM to contact Democratic Services for conformation.
 - 5.3 **VE Day** dawns on 8th May 2020 and it will be 75 years since the guns fell silent at the end of the war in Europe. Discussed was the opportunity for us to remember the enormous sacrifices that were made at home and abroad and to celebrate as people did 75 years ago with the arrival of peace in Europe. Workington Town Council are offering donations of up to £300.00 to help communities remember and to celebrate the occasion – WPC to look into holding a wartime dinner party – date discussed middle of May - (A) AM to apply for the funding from WTC and to negotiate a menu and price with HM Hotel.
6. **Any other business relating to Parish Matters** – none to record
7. **Public right of way / footpaths / un-adopted roads within the Parish**
No council will take responsibility of the un-adopted road on Winscales Avenue, JW reported that the car parking issues had eased slightly – (A) JW could contact MR for update
8. **Funding and Projects**
 - 8.1 PF is now in possession of the recording equipment and has so far recorded stories of old from four elderly residents who have revisited their younger days with a few more visits to complete. The recordings will require editing to create a final recording and will transfer to data stick for release to the public. Peter said that the cost of the equipment is around £100.00 should the parish council wish to purchase for future use.

8.2 **Planning for Christmas** – discussed, JW suggested wooden signage's on the roundabouts with 'Merry Christmas from Winscales Parish Council'. Permanent tree planting on the roundabout at Lillyhall would require planning permissions etc.
 (A) JW to apply for funding and to approach wood timber merchants for costs

8.3 **Social evening 'Meet & Greet' with your councillors**

Held on 30 January 2020 had a very disappointing turnout with just councillors and one resident in attendance, the quiz however was very entertaining thanks to Peter and Rachel.

9. **Correspondence:** Letters/emails received since the last meeting

9.1 ABC Footway Lighting – Winscales Parish Council is to be responsible for the electrical costs for six lights. Councillors do not know where or which lights is being referred to – (A) AM to contact ABC and request an Officer attendance at the next meeting to be held on Monday 18th May to answer their questions.

9.2 **Potato Pot Community Benefit Fund** – (A) JW to look into for Christmas Project

9.3 **Workington Town Council VE Day Funding** – (A) AM to apply for £300.00

9.4 **Calor rural Community Fund** - (A) JW to look into for Christmas Project

10. **Planning Notifications, Consultations:** None to note

11. **Financial Matters:**

11.1 **Bank statement** was no 11 and dated 31 December 2019 **£5,011.74**
 (Recorded in the meeting held 20 January 2020)

11.2 **Income:** None to note

11.3 **Outgoing payments:**

First half-yearly Salary/expenses to Clerk	£
Calc Subscription	£
Annual PLI	£

11.4 **Annual Review of Clerks Salary** – all agreed to increment increase

Due to parish council meetings occurring by-monthly and annual subscriptions due Mar/Apr the above cheques were signed dated 1st April 2020 for financial year 2020/2021

AM confirmed that Cllr BW had now been added as a signatory for the bank account but with PF resignation another signatory would be required – AM asked Cllr JM if she would agree to be a signatory – JW agreed, (A) AM to prepare and forward forms

12. **Date of next meeting** [Dates in advance 3rd Monday by monthly]

18 May, 20 July, 21 September, 16 November 2020, 18 January, 15 March 2021

Meeting closed at 20:30

Item Number	Action	Responsible	Completed
5.1	Contact HMH for conformation	A Meek	10/03/20
5.1	Contact the Fire & Rescue Service for training on equipment.	A Meek	10/03/20
5.2	Contact Democratic Services for conformation on attendance at meetings.	A Meek	10/03/20
5.3 A	Apply for the funding from WTC	A Meek	09/03/20
B	Negotiate menu and price with HM Hotel.	A Meek	
7	Contact MR for update	J Metherell	
8.2	Apply for funding and to approach wood timber merchants for costs	J Metherell	
9.1	Contact ABC and request an Officer attendance at the next meeting to be held on Monday 18 th May to answer their questions.	A Meek	10/03/20
9.2 /	look into for Christmas Project	J Metherell	
9.4	look into for Christmas Project	J Metherell	