

WINSCALES PARISH COUNCIL

CLERK: Mrs A Meek, 10 Newlands Lane, Workington, Cumbria CA14 3NF

Notice is hereby given of the **ANNUAL ASSEMBLY** of Winscales Parish Council, to be held on **Monday, 26th July 2021 at 6.30pm.**
The meeting will be held at **Hunday Manor Hotel, Winscales.**

A G E N D A

1. **Welcome**
2. **Apologies for absence**
3. **Notice Convening the Meeting:**
To accept the notice dated 26 May 2021 is taken as read
4. **Chairman's Annual Report:** To read and discuss
Due to Coronavirus Pandemic, Clerk to complete annual report

Angela Meek (Clerk)
26 May 2021

Ref:- *AA-034*

WINSCALES PARISH COUNCIL

CLERK: Mrs A Meek, 10 Newlands Lane, Workington, Cumbria CA14 3NF

Notice is hereby given of the **ANNUAL GENERAL MEETING** of Winscales Parish Council, to be held on **Monday, 26th July 2021** following the Annual Assembly. The meeting will be held at **Hunday Manor Hotel**.

AGENDA

1. Election of Chairman and Vice-Chairman:

Decision required for 2021/22

Chairman does not automatically continue in office but must be elected each year.

Upon election the Chairman must complete a declaration of acceptance of office, modified to refer to the role of Chairman.

2. Declaration of Interest

3. Public Participation Session:

Reserved for any members of the public attending, and who wish to address the meeting

4. Parish Councillor Vacancies:

Discuss – five vacancies remaining

5. Minutes of Last Meeting: Monday 15 March 2021

To accept/sign as an accurate record

6. Planning Applications/Notifications: Discuss applications/decisions since last meeting

7. Correspondence: Received/actioned since last meeting

8. Financial Review/Accounts:

To receive and discuss the financial report of the Annual Return for April 2020-March 2021

– Chair to sign. Transactions, Income, Bank Statement reports by RFO

Consider all requests submitted during last financial year

National Salary Awards for Clerks & RFO

Standing Orders - discuss clerk salary and quarterly payments by standing order

9. AOB Items for Discussion on Parish Matters

Winscales Avenue – report from JM

Public rights of way/footpaths

GDF Committee Panel

10. Funding and projects

11. Date of Next Meeting