

CLERK: Mrs Angela Meek, 10 Newlands Lane, Workington, Cumbria CA14 3NF

Notice is hereby given of the **ANNUAL PARISH ASSEMBLY 2022/2023** of Winscales Parish Council, to be held on **Monday, 15th May 2023 at 6.30pm.** The meeting will be held at **Hunday Manor Hotel, Winscales.**

A G E N D A

1. Apologies
2. Minutes of the Annual Parish meeting held on 16th May 2022
3. Matters Arising from the minutes.
4. Chairman's Annual Report (completed by the clerk)
5. Public Participation

Sent to councillors 10 May 2023

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MINUTES OF THE WINSCALES ANNUAL PARISH ASSEMBLY HELD IN THE HUNDAY MANOR HOTEL, HUNDAY, WORKINGTON AT 6.30PM ON MONDAY 15TH MAY 2023

PRESENT Councillor Michele Twiss (Chairman)
Councillors Hilary Harrington (Vice-Chairman), Carole Armstrong, Peter Gaston, Christopher West.
Plus _____ members of the public

Clerk: Mrs Angela Meek

The Chairman opened the meeting by welcoming all to the meeting and said that this was the Parishes first meeting under the new Cumberland Council after vesting day on 1 April 2023. The Chair expressed her thanks to the Parish Clerk for her hard work during the year and to Councillors who continue to be a part of the parish council and by attending Council meetings. Thanks also went out to the Owner, Managers and staff at the Hunday Manor Hotel who allows the parish to have their meetings in the magnificent and beautiful hotel at a minimal cost.

1. Apologies

There were _____ apologies received to note.

2. Minutes of The Annual Parish Assembly held on 16th May 2022

The minutes were approved for signature.

3. Matters Arising from The Minutes

There were _____ matters arising.

4. Annual Overview of the year beginning Apr-2022-March-2023, completed by the Clerk.

May 2022

It was agreed that for the Queens Platinum Jubilee, Winscales PC will donate two mature trees to be planted in the grounds of the Cumbria Academy for Autism.

Planning Notifications, Applications and Decisions received *FUL/2022/0085, Applicant: Jacksons Timber Ltd. *Reference No: **FUL/2022/0104** Applicant: P Carruthers. Extension, and alteration to care home at Fairways Care Home. Councillors had no objections.

July 2022

Mary Bradley, Chair of Allerdale (GDF) Community Partnership attended the meeting joined by Katie Arnott. The purpose of attending parish council meetings was to ensure parishes know what a Geological Disposal Facility is! Areas being investigated would benefit from an annual one-million-pound grant funding opportunities for their projects. Winscales is within this area. Mary urged the parish to have an agent or representative to attend the special interest groups of localities when the invitations go out for the next meeting so they can report back to parish councillors – Councillor Harrington agreed to attend for WPC.

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With three Parish Councillor Vacancies and no parishioners showing an interest in coming forward the clerk once again asked ABC for temporary councillors to step in to enable parish business to continue. Michael Heaslip and Paul Scott continued through to year to support the Parish by attending meetings. Cllr Heaslip suggested that an Election be called in May 2023 and if no one comes forward to hand WPC over to Workington Town Council.

Planning Notifications, Applications and Decisions received **FUL/2022/0085** - Proposed detached roof truss and floor joist manufacturing building. Councillors had no objections to this planning application.

September 2022

Mr Christopher West attended the public gallery and showed an interest the parish matters. The Chair asked if he would be interested in joining the parish council, Mr West said he would. Cllr Twiss proposed, Cllr Harrington seconded, and all agreed. The Chair welcomed Cllr West to the parish council and invited him to join the meeting.

Planning Notifications, Applications and Decision received ***FUL/2022/0104**, P Carruthers, ***FUL/2021/0203**, John Reed, "Change of use from leisure to office including elevation changes and flexible office layouts internally, Dobies Business Park. * **OUT/2022/0024**, Mark Poole, outline application with all matters reserved for the erection of a steel framed building, West Cumberland Engineering. ***FUL/2022/0058**, Andy Hayton Venture Business Space Limited, erection of a building for use as a Builders' Merchant (storage, distribution, trade, counter, offices, and ancillary retail) with associated external storage. Councillors gave no objections to any of the above.

November 2022

With two Parish Councillor vacancies the Allerdale Temporary Councillors Michael Heaslip, and Paul Scott stood down as the parish council had a quorum of elected or co-opted members to carry out business.

The clerk informed councillors that after speaking to Julian Smith the trees Planned for the Cumbria Academy for Autism for the Queens Platinum Jubilee has been postponed until the spring due to staffing issues.

With Parish Elections set for May 2023 the forms were put up on the website to highlight vacancies.

A donation request from the Great North Air Ambulance Service, councillors agreed that this was a vital service and awarded a £500.00 donation.

The Clerk asked for her working hours to be reviewed as she could not complete the tasks and duties within the current 12hrs per month set out. There is no time for the completion of laptop maintenance, website maintenance, filing and any ad hoc duties. The clerk left produced three options to look at the room for councillors to discuss. Councillors opted for 24hrs per month at a quarter salary of £1088.10, Annual cost to the council £4352.40.

Planning Notifications: Discuss applications/decisions received. ***OUT/2022/0024** Outline application with all matters reserved for the erection of a steel framed building, West Cumberland Engineering. ***FUL/2022/0227** Applicant: G Moore Proposal: Erection of detached

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car showroom adjacent to existing SEAT dealership. ***FUL/2022/0239** James Jones Pallet & Packaging Ltd, New Dry Store for storing pallets. Open sided steel framed building. James Jones & Sons Ltd. ***FUL/2022/0232** - Peter Semple, demolish smaller buildings and replace with warehouse, a new lean-to extension to provide a plant room and office space and the erection of a covered canopy. Councillors had no objection to the above planning applications.

* **VAR/2022/0031**, Applicant: Brigham Holiday Park Proposal: Variation to conditions 2, 3, 5, 17, 18, 19, 20 and 25 to approved application FUL/2021/0013 for the change of use of a former CL caravan site and former kennel business to lodge site Location: Gale Brow Caravan Site, Winscales, Workington, CA14 4UZ. Councillors noted their objections due to Drainage, inadequate facilities, and extra congestion on the A595.

The Parish Precept for 2023/24 was discussed and all agreed to the precept being raised to £7,000.00 in line with extra hrs and clerks pay increase.

January 2023

The meeting of 16th January 2023 did not proceed as it was not quorum. A new date was set for 6 February 2023 and due to the closure of the Hunday Manor Hotel both were attended in the Miners Hall at Great Clifton.

Planning Notifications: Discuss applications/decisions received.

VAR/2023/0001 Applicant: Brigham Holiday Park Proposal: Re-submission of application **VAR/2022/0031** for the variation to conditions 2, 3, 5, 17, 18, 19, 20 and 25 to approved application **FUL/2021/0013** for the change of use of a former CL caravan site and former kennel business to lodge site at Gale Brow Caravan Site, Winscales, Workington, CA14 4UZ. Councillors have expressed their objections to the first-round application, and they object to this variation with the same concerns as before. It has been reported that the owner is advertising the lodge plots for sale on Facebook although it has not been put before the planning application panel yet, but the owner continues with the laying of foundations and advertising for the lodges.

FUL/2022/0239 - Applicant: James Jones Pallet & Packaging Ltd, Proposal: New Dry Store for storing pallets. Councillors had no objection.

March 2023

The Tree Planting at Cumbria Academy for Autism for the Queens Platinum Jubilee is still ongoing with shortage of staff at ABC.

Projects for the new financial year is a replacement bench which has deteriorated and broken over the winter months, it is unclear who placed the bench on this footpath leading up to Brathwaite Road. Councillors agreed to replacing the bench with a recycled plastic, low maintenance bench. Cllr Harrington is to investigate planning permissions for the new bench and the clerk will bring quotes to the May meeting.

Councillor Harrington informed councillors that the Geological Disposal Facility will not be investigating Winscales as a site of interest further.

The meeting closed at: _____

Angela Meek (Clerk) 15 May 2023