

WINSCALES

PARISH COUNCIL

The General Meeting of the Winscales Parish Council was held on Monday 19th January 2026, at the Hunday Manor Hotel, at 6.30pm.

Parish Councillors present: Cllr Peter Gaston, Cllr Hilary Harington, Cllr Michele Twiss (Vice Chair), Cllr Chris West (Chair).

Meeting Ref No: 059-Jan

Proper Officer: Angela Meek, Clerk & RFO (observing)

Minute Taker: Jaymie Meek

MINUTES

1. **Apologies for Absence** were received from Cllr Carole Armstrong
2. **Disclosure of Pecuniary Interests** – none to note
3. **Resignations** – none to note
4. **Co-options** – none to note
5. **Policy and Procedures to consider**
 - 1) *New boundary proposals to be considered, this will take place in 2026, but no other information has been received.*
 - 2) *Clerks are to ensure that a new 'Meeting Attendance Policy' is in place and adhered to. The clerk has amended the template policy that was sent out to all parish councils and asks for the parish council to initiate the policy.*
Proposed Cllr Gaston, Seconded Cllr Twiss.
All present agreed, the Chair signed and the policy was accepted.
6. **Public Participation**
 - a) *Open Session for Members of the Public to Raise Matters of Council Business (Limited to 15 Minutes). One member of the public was present.*
7. **Minutes of the General Meeting held on 17 November 2025 referenced (058-NOV)**
 1. Minutes were put forward to the meeting for approval
Proposed Cllr Gaston, Seconded Cllr Twiss, all agreed they were of a true record.
 2. Matters arising from said meeting held on 17 November 2025: *none to note.*
 3. *The Chair signed the above minutes as a true record of the November meeting.*

8. Financial Matters presented by the Clerk

a. Schedule of Payments/Receipts

127	A Meek	Notice Board purchases, Travel expenses salary increase	£251.94
128	A Meek	Notice board purchases	£25.49

CLERK: Mrs Angela Meek, 0792 011 5050 – winscalesparishcouncil@gmail.com
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- b. *Cheques were signed by Cllr West and Cllr Gaston.*
- c. *Account Report Sheet and Balance were put before the council for discussion and approval Proposed Councillor West, Seconded Cllr Harrington, all agreed they were of a true record and the Chair signed.*
- d. *Other financial matters are that I have begun a new campaign to try and get the online banking up and running. Today I have spent 52:54 minutes on the phone with an advisor who has tried her best to sort the problem out but to no avail, a new incident report has been given, and I have been asked to give them a few days and then contact them for an update, I will do this on Wednesday.*

9. Planning Applications/Decisions/Appeals

- 1) *Planning Application FUL/2025/0199 - Applicant: Andrew Fisher - Proposal: Erection of self-storage garages - Location: 11 Pittwood Road, Lillyhall Industrial Estate, Lillyhall, Workington CA14 4JP – Councillors had no objections.*
- 2) *Regulation 5 – Informative – 1 Pole Wythemoor House - Workington - CA14 4ST.*
- 3) *Planning Application FUL/2025/0200 - Applicant: G Palleta Trailwalk Ltd Proposal: Change of use to provide Holiday Lodge Park Location: Cumberland Lodge, Winscales, Workington, CA14 4JG – Councillors are to look at this planning application as the number of lodges is much more than the original planning application requested – councillors are to put objections forward to Cumberland Council.*

10. Parish Matters

- a) *Lone Soldier damage – one of the three broken rifle barrels has been retrieved – as the soldiers are fixed they will need to be repaired onsite.*
- b) *Defibrillator reading has been taken, and is in working order, Cllr Twiss will forward the report to the designated persons.*
- c) *Notice board maintenance at the Distington site has been completed, new keys have been cut and new magnets purchased. The clerk will place the minutes of the November meeting, and a notice stating not to tape posters or documents on the outside of the notice board, she will also add contact details of key holders for them to get in touch.*
The notice board at the bottom of the Hunday lane will be repainted and cleaned when the weather permits. Cllr Twiss will place the minutes of the November meeting.
- d) *Jaymie Meek to begin shadowing the clerk as of 1st April 2026 with the clerk giving up three hours per week to the trainee. Councillors were asked to agree a starting salary for Jaymie.*

11. Agenda items to be received by the clerk by 9th March 2026.

12. Date of next meeting – (meeting dates for the diary)

(GM) 16th March 2026

Meeting closed at: _____ :