WINSCALES PARISH COUNCIL

CLERK: Angela Meek – (E) clerk@winscalesparishcouncil.org

MINUTES OF THE WINSCALES ANNUAL PARISH MEETING HELD IN THE HUNDAY MANOR HOTEL, HUNDAY, WORKINGTON AT 18.30PM ON MONDAY 18TH MAY 2026

PRESENT Councillors Peter Gaston, Michele Twiss (Vice Chair), Christopher West (Chairman).
Mrs A Meek, Clerk/RFO observed.

One member of the public.

Mrs Jaymie Meek, Assistant Clerk took the meeting Notes

The Chairman opened by welcoming all in attendance.

1. **Apologies for absence**
   Apologies for absence were received by Cllr Carole Armstrong, Cllr Hilary Harrington

2. **Minutes**
   The minutes of the Annual Parish Meeting held on 19th May 2025 were agreed and the Chair signed as a true record.

3. **Matters arising from the minutes**
   There were no matters arising to note from the minutes of the APM held on 19th May 2025.

4. **Chairmans Report**
   - Maintenance of noticeboards has been completed
   - We have employed an assistant clerk

5. **Letters/Reports from Charities**
   There was none to note

6. **Public Participation**
   There was none to note.

7. **Annual Finance Report**
   Resolved that:

   i.) The parish councils annual financial report for 2025/2026 are accepted.

   ii.) Income and Expenditure sheets, the AGAR accounts Sheet were completed and signed by the clerk on 7th April 2026.

   iii.) Internal Audit received the accounts on Monday 8 April 2026.

   iv.) The clerk is instructed to write to Mr Eric Holmes thanking him for his internal audit of the parish's accounts and to request his services for the new financial year 2026/27.

   The meeting closed at: 18:41 Signed by Chair……………………………………

Financial Report - PTO

Income & Expenditure Report of Accounts for Year 2025-2026

INCOME		EXPENDITURE	
PRECEPT	£7,000.00	Subscriptions/Payments	947.42
Other [Insurance payout] [Grants]	£0.00	Grants/Donations	100.00
HMRC VAT Refund	£0.00	Administration	5,931.50
INTEREST ON ACCOUNT	£0.00	Maintenance	133.66
AWARD LLOYDS	£150.00	Other Spends	240.00
			0.00
TOTAL INCOME	**£7,150.00**	**TOTAL EXPENDITURE**	**7,352.58**

EXCESS INCOME OVER EXPENDITURE	**-202.58**

NET ASSETS		CURRENT LIABILTIES	
Represented By;			
Fund Balance at 31 March 2024	£8,327.29	Unpresented Cheques	0.00
Income	£7,150.00		
Expenditure	£7,352.58		
Income over Expenditure	-£202.58		
Urepresented cheques	£0.00		
TOTAL IN ACCOUNT	**£8,124.71**		**0.00**

Expenditure Report of Accounts for Year 2025-2026

Subscriptions/Payments		Maintenance	
Insurance - BHIB	£432.82	External Show Boards	58.48
CALC Subscription	£148.51	Benches/Seating	0.00
Website Licence Renewal/Maintenance	£138.00	Contractual Works	0.00
Internal Audit	£85.00	Defibrillator costs	75.18
Office 365 Subscription	£43.75	0	0.00
Internet Security	£0.00		
Ink Cartridge - Standing Order	£42.84		
BANK CHARGES	£56.50		
TOTAL	**£947.42**	**TOTAL**	**133.66**

Grants/Donations		Administration	
Poppy Appeal	£100.00	Staff Salary	£5,016.96
Royal British Legion [2 tommys]	£0.00	TAX	£0.00
Great North Air Ambulance Service	£0.00	Postage	£13.60
Citizens Advice Allerdale	£0.00	Stationery	£0.00
		Internet	£109.98
TOTAL	**£100.00**	Mobile Phone	£22.92
		Laptop/Printer replacement	£410.19
		Home Working Allowance - Electricity/	£130.00
Other Spends		Travel & Expences/Additional Hours	£77.85
Room Hire Payments - PC Meetings	240.00	Award	£150.00
Room Hire extra Payments	0.00		
TOTAL	**£240.00**	**TOTAL**	**5,931.50**