

WINSCALES PARISH COUNCIL

CLERK: Angela Meek – (E) winscalesparishcouncil@gmail.com

MINUTES OF THE WINSCALES ANNUAL PARISH MEETING HELD IN THE HUNDAY MANOR HOTEL, HUNDAY, WORKINGTON AT 18.30PM ON MONDAY 19TH MAY 2025

PRESENT

Councillors Hilary Harrington, Michele Twiss (Vice Chair), Christopher West (Chairman).

Mrs A Meek, Clerk observed.

One member of the public.

Nominated Clerk: Mrs Jaymie Meek took the meeting Notes

The Chairman opened by welcoming all in attendance.

1. Apologies for absence

Apologies for absence were received by Cllr Peter Gaston, and Cllr Carole Armstrong.

2. Minutes

The minutes of the Annual Parish Meeting held on 20th May 2024 were agreed and the Chair signed as a true record.

3. Matters arising from the minutes

There were no matters arising to note from the minutes of the APM held on 20th May 2024.

4. Chairmans Report

- A highlight for Winscales Parish Council this year has been the replacement of a dilapidated bench on a path running adjacent to the A596 with a new unit for the convenience of the path users.
- We have continued our charitable giving to worthy causes and maintained the parish defibrillator.
- Several councillor vacancies remain, and I would therefore encourage anyone with an interest within the area to get in touch.
- Lastly, I would like to thank my fellow councillors for their time and contributions this year and to the clerk for her diligence in dealing with all parish matters despite unforeseen challenges.
- Lastly, I would like to thank Jaymie Meek for stepping in and taking the meeting minutes so the parish council could continue their bimonthly business.

5. Letters/Reports from Charities

Letters of thanks and brief reports for the donations were received from GNAAS and Citizens Advice Cumbria in March 2025.

6. Public Participation

There was none to note.



7. Annual Finance Report

Resolved that:

- i.) The parish councils annual financial report for 2024/2025 are accepted.
- ii.) Income and Expenditure sheets, the AGAR accounts Sheet were completed and signed by the clerk on 7th April 2025.
- iii.) Internal Audit received the accounts on Monday 14 April 2025.
- iv.) The clerk is instructed to write to Mr Eric Holmes thanking him for his internal audit of the parish's accounts and to request his services for the new financial year 2025/26.

The meeting closed at: 18:35

Jaymie Meek (Clerk) 19th May 2025



Income & Expenditure Report of Accounts for Year 2024-2025

<u>INCOME</u>	
PRECEPT	£14,000.00
PAYMENT IN ERROR	-£7,000.00
HMRC VAT Refund	£263.06
INTEREST	£0.00
INTEREST ON ACCOUNT	£0.00
TOTAL INCOME	£7,263.06

<u>EXPENDITURE</u>	
Annual Subscriptions/Payments	829.53
Grants/Donations	1,226.00
Administration	5,176.54
Maintenance	590.95
Other Spends	240.00
TOTAL EXPENDITURE	8,063.02

EXCESS INCOME OVER EXPENDITURE	-799.96
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CURRENT ASSETS	
CASH IN COMMUNITY ACCOUNT	
(new monthly statement total) 31 March 2025	£8,327.29
	£8,327.29

CURRENT LIABILITIES	
Unpresented Cheques	0.00
	0.00

NET ASSETS	
Represented By;	
Fund Balance at 31 March 2024	£9,127.25
Income	£7,263.06
Expenditure	£8,063.02
Income over Expenditure	-£799.96
Unpresented cheques	£0.00
TOTAL IN ACCOUNT	£8,327.29

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Income Report of Accounts for Year
2024-2025

PRECEPT	£14,000.00
PRECEPT PAID IN ERROR	-£7,000.00
HMRC VAT Refund	£263.06
INTEREST ON ACCOUNT	£0.00
TOTAL INCOME	£7,263.06

Expenditure Report of Accounts for Year
2024-2025

Annual
Subscriptions/Payments

Insurance - BHIB	£338.79
CALC Subscription	£150.71
Website Licence	
Renewal/Maintenance	£192.00
Internal Audit	£85.00
Office 365 Subscription	
	£35.55
Internet Security	£0.00
Ink Cartridge - Standing Order	£27.48
Additional printing	£0.00
TOTAL	£829.53

Grants/Donations

Poppy Appeal	£100.00
Royal British Legion [2 tommys]	£376.00
Great North Air Ambulance	
Service	£500.00
Citizens Advice Allerdale	£250.00

TOTAL **£1,226.00**

Other Spends

Room Hire Payments - PC	
Meetings	240.00
Room Hire extra Payments	0.00

TOTAL **£240.00**

Maintenance

External Show Boards	0.00
Bences/Seating	0.00
Contractual Works	300.00
Defibrillator costs	286.20
Monthly Service Charges Lloyds	
Bank	4.75

TOTAL **590.95**

Administration

Staff Salary	£3,888.76
TAX	£972.20
Postage	£0.00
Stationery	£0.00
Internet	£87.48
Mobile Phone	£24.36
Laptop/Printer replacement	£0.00
Home Working Allowance -	
Electricity/Heating Costs	£130.00
Travel & Expences/Additional	
Hours	£25.74
AGAR Penalty	£48.00

TOTAL **5,176.54**

