WINSCALES PARISH COUNCIL

The **GENERAL MEETING** of the Winscales Parish Council was held on Monday 20th July 2026, Hunday Manor Hotel, 6.30pm. Ref No: 061-Jul

Parish Councillors, Peter Gaston, Hilary Harrington, Michele Twiss (Vice Chair), Chris West (Chair). Also invited: Representative Councillor for Winscales, Denise Rollo, Cumberland Council.

MINUTES

1. **Apologies received for Absence** from Carole Armstrong, Hilary Harrington

2. **Disclosure of Pecuniary Interests** none to note

3. **Resignations** none to note

4. **Co-options** none to note

5. **Policy and Procedures to consider**
   The launch the new CALC Governance, Transparency and AGAR Checklists, designed to support town and parish councils in reviewing their governance arrangements, financial management, transparency requirements, and statutory obligations. These practical self-assessment tools can help councils identify areas of compliance, highlight good practice, and support continuous improvement. The clerk will sign up for the training session in September. The council agreed in principle to adopt the:
   APENDEX 1 (last page of minutes).

6. **Public Participation**
   a) *Open Session for Members of the Public to Raise Matters of Council Business (Limited to 15 Minutes). No members of the public were present.*

7. **Minutes of the General Meeting held on 16 March 2026 referenced (060-Mar)**
   1) *Matters arising from said meeting held on 16 March 2026 none to note.*
   2) *Approval accepted and the Chair signed the minutes as a true record.*

8. **Financial Matters presented by the Responsible Financial Officer**
   a) ***Bank Statements***

May 2026	*Start Balance £16120.46*	*Money In £0*
	Money Out £1113.39	*End Balance £15007.07*
June 2026	*Start Balance £15007.07*	*Money In £0*
	Money Out £1240.19	*End Balance £13766.88*

CLERK: Mrs Jaymie Meek, 0792 011 5050 – clerk@winscalesparishcouncil.org
10 Newlands Lane, Workington, Cumbria CA14 3NF

b) *Schedule of Payments/Receipts*

Cheque No.	Name of Supplier	Details	Nett amount	Value Added Tax	Gross Amount
PAY	Lloyds Bank	Service Charges	£4.25		£4.25
138	Assistant Clerk	Qtr 1 Salary (signed between meetings	£385.32		£385.32
139	Clerk reimbursment	HMH Room Hire	£40.00		£40.00
		Total	**£429.57**	**£0.00**	**£429.57**

SCHEDULE OF RECEIPTS

Paying in No.	Name	Details			Gross Amount
					0.00
					0.00
		Total	**0.00**	**0.00**	**0.00**

c) *Signing of Cheques*

Cllrs Chris West and Michele Twiss signed the cheques.

d) ***Account Report Sheet and Balances for Jun-Jul were presented to the meeting for discussion*** – *all agreed that they were of a true and accurate account of the Trusts account and the Chair duly signed.*

e) ***There were no other financial matters to note.***

9. Planning Applications/Decisions/Appeals

1) *Planning compliance concerns 2/2015/0502 - Cumberland Lodge, park homes*
The response from the planning department stated they are still looking into the breaches. Will chase up in a month if no further updates

- *It was reported that a parishioner had approached a member of the Parish Council to express concerns regarding a planning application at Cumberland Lodge. During the conversation, the parishioner became slightly aggravated towards the councillor, who remained firm and advised him to contact the Parish Council directly or raise his concerns at a Parish Council meeting.*
  The parishioner did not attend the subsequent meeting and has not contacted the Parish Council regarding his concerns.
  The councillor reported that the confrontation had left her feeling very uncomfortable.

10. Parish Matters

a) *Defibrillator reading everything working ok*

11. Any Other Business

1) *The clerk suggested we need to recruit more members to the council after discussion it was decided to produce a A5 leaflet and councillors will do a leaflet drop in the parish*

12. Agenda items to be received by the clerk by 14th September 2026.

13. Date of next meeting – (meeting dates for the diary)
(GM) 21st September 2026 - (GM) 16 November 2026 (GM) 18th January 2027 - (GM) 15th March 2027.

Ref:- 057-Sep

Signed.....(Chair)

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