WINSCALES PARISH COUNCIL

Clerk to the Parish Council: Mrs A Meek
Assistant Clerk: Mrs J Meek
Newlands Lane, Workington, Cumbria CA14 3NF Tel: 07920 115050
Email: clerk@winscalesparishcouncil.org Website: www.winscalesparishcouncil.org

Minutes of the Winscales Parish Council meeting held at Hunday Manor Hotel, Winscales on Monday 21st September 2026 at 6.30pm.

Members: 5/7 Quorum: 3

PRESENT: Councillors Carole Armstrong, Peter Gaston, Hilary Harington, Michele Twiss (Vice Chair), Chris West (Chair). Also invited: Representative Councillor for Winscales, Denise Rollo, Cumberland Council.
(Clerk and RFO) Mrs A. Meek. (Assistant Clerk) Mrs J Meek
CC Representative Councillors: 0 Members of the public: 2 Police Officers: 0

Public Question Time

Public Bodies (admissions to meetings)
None to note.

1) Apologies for absence

Apologies were received and accepted from Councillor Michelle Twiss

2) Declaration of interests and dispensations

None to note.

3) Resignations

4) Co-Options onto Parish Council

5) Policies and Procedures

Clerk was asked to resend email relating to the setting up of councillor email addresses, the clerk was never sent these so councillors have been advised to search for the email themselves before the November meeting.

6) Local police matters

Chris West has agreed to attend the neighbourhood policing teams meeting.

7) Planning matters

Planning Application 2/2015/0502, Location: Cumberland Lodge, park homes
Awaiting Cumberland Councils visit
As requested, the clerk has sent another email asking for an update on the planning breach but no reply has been received. Will send another email copying in Denise Rollo, Mark Fryer and Andrew Seekings.

8) Minutes of previous meeting

RESOLVED: That the minutes of the Winscales Parish Council meeting held on 20th July were agreed as a correct record of the meeting and signed by the Chair. Clerk's update: None.

9) Correspondences.

None to note

10) Finance & Administration -

1. Bank Statements

July 2026 Start Balance £13776.88 Money In £0
Money Out £47.75 End Balance £13719.13
August 2026 Start Balance £13719.13 Money In £0
Money Out £4.75 End Balance £13714.38

2. Schedule of payments/Receipts

Cheque No.	Name of Supplier	Details	Nett amount	Value Added Tax	Gross Amount
	Lloyds Bank	Service Charges			£0.00
143	Assistant Clerk	Qtr 2 Salary (signed between meetings	£577.98		£577.98
141	Clerk reimbursement	HMH Room Hire - Invoice	£40.00		£40.00
	Clerk reimbursement	Microsoft Office Pro Plus	£14.44		£14.44
	clerk Expenses	2nd half home working costs	£185.27		£185.27
142	RBL-Poppy Appeal wreaths for Remembrance Sunday 8th November 2026				£0.00
					£0.00
					£0.00
		Total	**£817.69**	**£0.00**	**£817.69**

SCHEDULE OF RECEIPTS

Paying in No.	Name	Details			Gross Amount
					0.00
					0.00
					0.00
					0.00
		Total	**0.00**	**0.00**	**0.00**

3. Signing of cheques

The cheques were signed by councillors West and Gaston.

4. Overview of Accounts

The accounts report for July and August were discussed, all agreed that they were of a true record and they were signed by the Chair.

5. 2026-27 National Salary Award

The Clerk introduced the 2026–27 National Salary Scales following confirmation of the national pay award. The award applies a 3.3% increase to each Spinal Column Point (SCP).

For the Clerk, this raises the hourly rate: Old rate: £17.85. New rate: £18.44. Annual increase: £184.08. The new scales are effective from 1 April 2026, requiring backdated payment.
For the Assistant Clerk, this raises the hourly rate: Old rate: £14.82. New rate: £15.31. Annual increase: £76.44.
Proposal: Apply the new National Salary Scales.
Proposed by Cllr Chris West and Cllr Carol Armstrong.
RESOLVED: That the **2026–27 National Salary Scales** be applied with effect from **1 April 2026**, and that the Clerk make the necessary arrangements for the revised salary and backdated payment to be processed.

11) Parish Council Matters

- **Poppy Appeal – ordering of four wreaths**
- RESOLVED:
- Chris West checked that the defibrillator was in working order.
- Clerk was asked to report that the bench was inaccessible due to overgrown grass, a lot of the parish needs grass cutting.

12) Date of next meeting

Monday 16th November 2026.

The meeting closed at 19:07 pm.